

## Job Description

### Consulting Actuary -Retirement

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#### Position Summary

The primary purpose of this position is to directly manage a book of business for clients who sponsor retirement and retiree healthcare benefits for their employees and to assist in training the Senior Actuarial Analysts, Actuarial Analysts and Actuarial Interns.

The Consulting Actuaries must final review projects with a high-quality deliverable with little guidance from other consultants. This position requires a very strong technical background in one or more of the key areas mentioned below. Strong communication skills internally through the management of people and externally with clients are required. Opportunities for business development will also be provided, as appropriate.

#### Position Specifics

The position includes performing the following functions, including but not limited to:

##### Pension-related responsibilities

- Review liabilities prepared by Analysts by having solid knowledge of PROVAL valuation software
- Final review of government filings for IRS Form 5500 and PBGC
- Final review of individual benefit calculations
- Final review of benefit statements
- Provide accounting information for pension expense and disclosures (private sector)
- Provide accounting information for pension expense and disclosures (public sector)
- Project future liabilities and costs for funding and accounting using PROVAL and other tools
- Design and redesign of plans using PROVAL and other proprietary tools
- Provide all of above information, as appropriate for nonqualified plans

##### Other post-employment benefit (OPEB)-related responsibilities

- Review liabilities prepared by Analysts by having solid knowledge of PROVAL valuation software
- Provide accounting information for FASB 106, 88, 112, ASC expense and disclosures (private sector)
- Provide accounting information for OPEB expense and disclosures (public sector)
- Project future liabilities and costs using PROVAL and other tools
- Design and redesign of plans using PROVAL and other proprietary tools
- Provide all of above information, as appropriate for nonqualified plans

##### General

- Efficient in EXCEL, WORD knowledge preferred
- Communication skills (oral and written) strong
- Strong management skills (of people and deadlines)
- Strong technical actuarial background (knowledge in all of above fields not required)
- Ability to build and maintain client relationships
- Interest in selling and business development or proven capabilities preferred
- FSA, ASA preferred